

1: Introduction

Welcome to our School Travel Pack. We have put together this pack to share all the information we think you will need to ensure your child or children get to and from school safely and on time.

We thank you for taking the time to read and consider this Pack. We encourage you to provide feedback, questions and suggestions by emailing transport@almaprimary.org

In the pack you will find:

- Guides to using our “Drive & Drop” and “Park & Pickup” systems
- Maps of where to park around the school and a “Park & Stride” map
- Public transport schedules
- FAQs – some answers to common transport questions
- The Alma Primary Transport Code of Conduct

AM and PM Rotas

We run rotas for parents to help run the AM and PM systems. These are part of our obligation as a whole school in order to meet the planning conditions for our site. We spread the rotas across all families and we welcome the support of extended family members, such as grandparents, in helping to take part. If no one in your family is able to take part on the day you have been assigned, please contact another family to swap, but please remember this is your obligation and cannot be referred back to the school.

Reception Children

If your child (or one of your children) is starting in Reception this September, you will not be able to use the Drive & Drop system to bring them to school until they have completely settled in and are used to you leaving them at school.

We expect for most children this won't be until after the October half-term break.

When you think they are ready, try the Drive & Drop in the end of the time slot: if all goes well then carry on; if not, leave it a little longer and talk to the Reception team about when to try again.

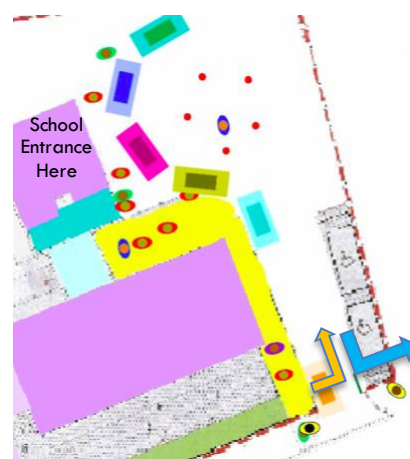
2: Using the Drive & Drop

Parents who want to drop their children on site can use the school's 'Drive and Drop' system. This is designed to allow approximately 45 cars drive onto site during the morning in order to avoid increased congestion in the local area.

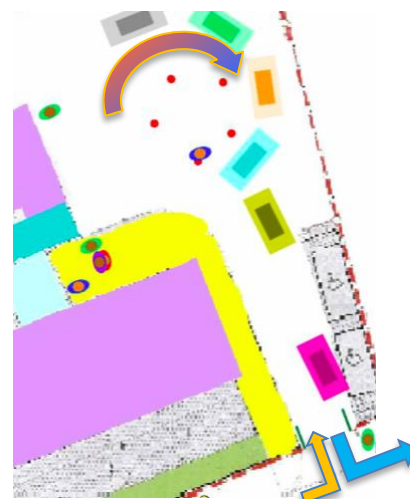
Drive & Drop is only available to drivers bringing a minimum of two Alma children onto site.

1. All cars must display an Alma Primary Parking Badge. For security reasons, no car will be allowed onto site without a Parking Badge – no exceptions. Badges are available from the school office (including for grandparents or others who might help out with transport).
2. Drivers may only approach the school from the North Finchley/Whetstone High Road junction of Friern Barnet Lane and turn left into the school driveway (orange arrow). There is currently no facility for drivers to turn right from Friern Barnet Lane into the school – no exceptions.
3. The gates will open from 8:15am so please don't arrive before this time for Drive & Drop – it's important we don't create any more traffic than we have to.
4. Drivers need to enter the site with appropriate care and follow the arrows to form a semi-circle in the playground (see diagram).
5. Once car has stopped, driver to switch off engine and remain seated.
6. Once car has stopped, children to remove seatbelts and remain seated.
7. Volunteer (parents and staff) 'meeters and greeters' will open the offside / passenger-side car doors and help children out of the car.
8. Once the Volunteer responsible signals to leave, drivers should follow the arrows to complete the circle and queue to leave the site.
9. All drivers must turn left in order to leave the site (blue arrow).

Cars stopped for drive & drop



Cars leaving Alma after dropping off



Reminders & Notes

- Please ensure children who will be getting out of the car sit on the left hand side, where possible, as this makes it easier for them to get out quickly.
- Please ensure bags or backpacks are not left in the boot of the car as again this will slow things down.
- Drive and Drop is only for drivers bringing a minimum of two Alma children onto site. You will not be able to drive onto site under any circumstances if you have only one Alma child in your car (or the car is not displaying a Parking Badge).
- If you arrive outside your time slot, you should use the 'Park and Stride' options outlined in this Pack.
- Please do hugs and kisses before setting off!

3: Using the Park & Pick Up

Our 'Park & Pick Up' system is design to help parents and to enable over 90 children leave the site at the end of the school day. Drivers need to be collecting a minimum of three Alma children from school in order to use this system.

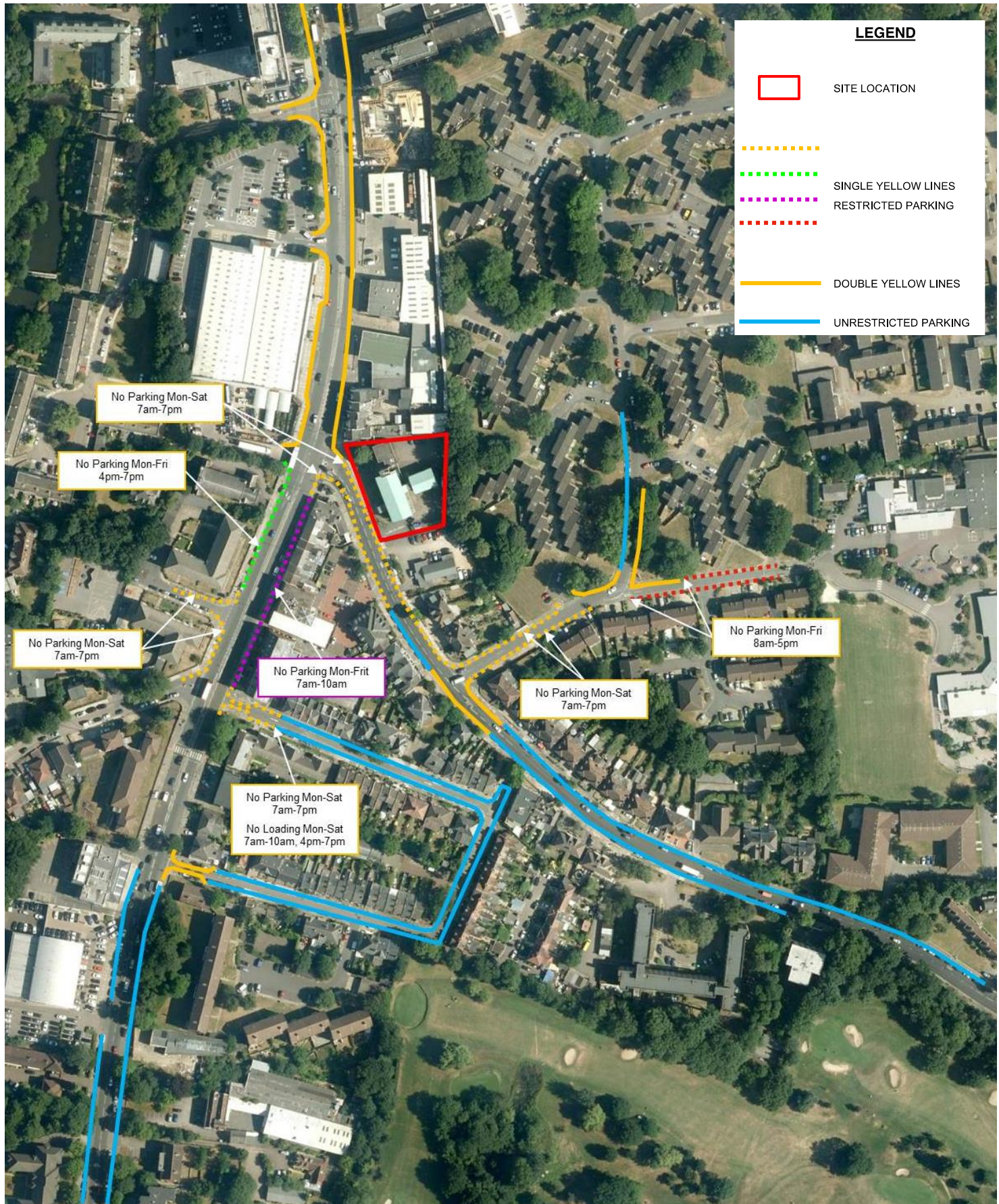
Please note that Park & Pick Up is only be in operation Mondays to Thursdays as Friday is the only day where all children leave school at the same time.

1. Families need to apply for Park & Pick Up places on a termly basis. Any car coming onto site will need to display an Alma Primary Parking Badge. For security reasons, no car will be allowed onto site without a Parking Badge, available from the school office.
2. There are two Park & Pick Up 'slots', 3:10-3:25pm and 3:30 – 3:45pm. The slots are not interchangeable and parents must ensure they arrive within 5 mins of the start of their slot.
3. Drivers need to approach the school from the North Finchley/Whetstone High Road junction of Friern Barnet Lane to that they approach the entrance with the school on their left. There is currently no facility for drivers to turn right from Friern Barnet Lane into the school.
4. Drivers need to enter the site with appropriate care and will be directed to park in the appropriate place.
5. Once parked, drivers should switch off their engines and go to the playground/hall to collect the children they are taking home. Once they are in their cars, drivers will be directed to leave by staff/parent guides.
6. All drivers will need to turn left in order to leave the site.
7. Parents for the second slot (3:30 – 3:45pm), if collecting child(ren) from the sibling club as well as Y3, should collect these children first before getting Y3 children.

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4: Maps for parking and for “Park & Stride”

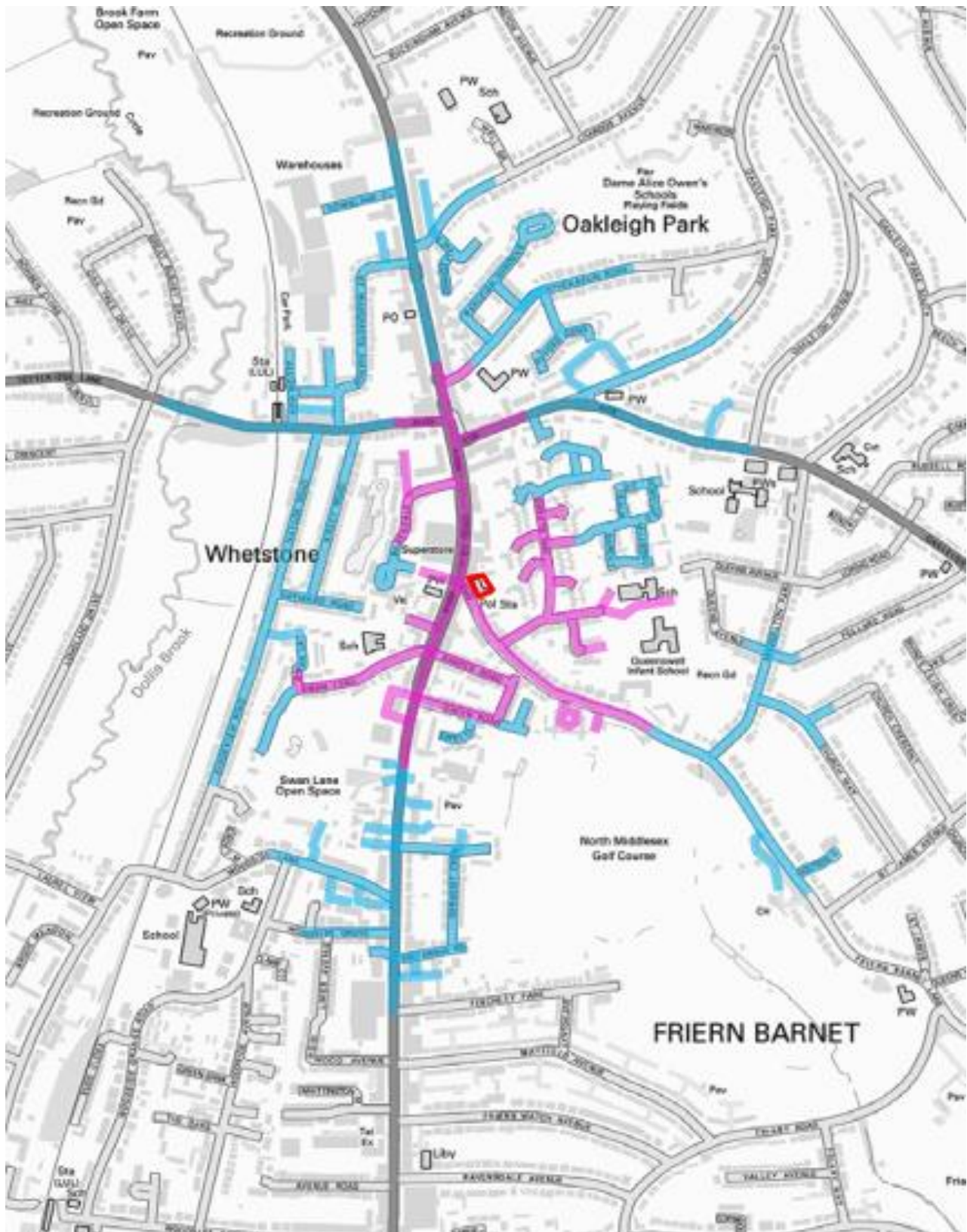
a. Local Parking / Restrictions Map



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b. Park & Stride Map

New School 
 5 minute walk (400 metres) 
 10 min. walk (800m) 



5: Local Bus Schedules

There are a number of bus routes that stop near to the school. Below is a summary of the current routes.

BUS TIMETABLE (Whetstone Police Station Bus Stop)			
Service	Route Summary	Typical Frequency	Hours of Operation
125	Finchley Central – Tally Ho – Whetstone (Alma Primary)	Mon-Fri: Every 7-11 mins	
234	Barnet - Muswell Hill - Highgate Wood	Mon-Fri: Every 8-12 mins	Mon-Sat: 05:00 - 00:00 Sun: 06:55 - 00:00
263	Highbury and Islington – East Finchley Station – Squires Lane - Granville Road – Tally Ho Corner – Whetstone (Alma Primary) – High Barnet Station – Barnet Hospital	Mon-Fri: Every 10 minutes	Mon-Fri: 05.50-23.40
326	Brent Cross – Hendon Central – Finchley Central - Nether Street – Woodside Park – Whetstone (Alma Primary)	Mon-Fri: Every 8-12mins	
383	Barnet - Oakleigh Park - Woodside Park – Myddelton Park – Southgate Station	Mon-Sat: Every 30 mins	Mon-Sat: 06:00 - 19:55
626	Finchley Central – Tally Ho – Whetstone (Alma Primary) – East Barnet Village – New Barnet station – Hadley Green – Potters Bar	Mon-Fri: Every 10 minutes	
634	Barnet Hospital - Barnet High Street – High Barnet station – Alma Primary – The Ridgeway – Muswell Hill	Mon-Fri (schooldays): Every XXXX mins	

The Official Highway Code DfT (2007)