

Alma Primary Admissions Appeal Form



This appeal form for a 2018 Reception class place must be returned no later than 11:59am on Wednesday 16th May 2018. Please complete and return this form to the Admissions Officer, Alma Primary, Friern Barnet Lane, Whetstone. N20 0LP.

Your name/s:			
Full name of child:			
I / we wish to appeal for a Reception class place for our child at Alma Primary.			Yes / No
Address:			
Contact phone no.:			
Contact email:			

Schools as listed on your Common Application Form for Reception 2018:

1.	4.
2.	5.
3.	6.

School place offered:	
LEA home borough:	

Attending The Appeal:

You do not need to attend the appeal. If you do not attend the appeal will be heard based on your written case. <i>I wish to attend the appeal in person</i>		Yes / No
Please advise us if you have any specific access needs:		
If English is not your first language you can bring someone with to assist you. <i>I/we wish to bring someone with to assist with language</i>		Yes / No
If you require us to arrange an interpreter or signer please advise us. <i>The language I/we speak is _____ and I/we require an interpreter</i> <i>I/we require a signer</i>		Yes / No Yes / No

Statement of Appeal

Please submit a detailed statement of your case below, using a separate sheet if necessary. If you submit any documents to accompany your appeal you will need to provide six copies. This should be completed even if you intend to attend the hearing in person. Your statement will be provided to the Appeal Panel before the hearing.

Name of Parent/s:

Signature/s of Parent/s:

Date:

Information On Infant Class Size Appeals

We are required to provide parents with information on the limited circumstances in which an infant class size appeal can be upheld in order that they can make an informed decision about whether to submit an appeal.

Under legislation, there is a requirement that no infant class (a class in which the majority of children will reach the age of 5, 6 or 7 during the school year) will have more than 30 pupils. The legislation does allow for very limited exceptions.

Where the Admission Authority has refused a place to a child on 'class size prejudice grounds' (e.g. that admitting an additional child would mean more than 30 children are in the class), an Appeal Panel can only allow an appeal based on the following facts:

- i. The class has less than 30 children who have accepted a place;
- ii. The child would have been offered a place if the arrangements had not been contrary to mandatory provisions in the school admissions code and the SSFA 1998;
- iii. The child would have been offered a place if the admission arrangements had been properly implemented;
- iv. The decision to refuse admission was not one that a reasonable admission authority would have made in the circumstances of the case.

The Panel firstly has to decide whether the admission arrangements have been properly implemented. The Panel will consider the appeal together with any balancing arguments:

- If there are less than 30 children in the class, class size legislation does not apply.
- Do the published admission criteria or the way the application was considered fail to comply with any part of the School Admission Code?
- Did the Admission Authority follow its own rules as set out in its published admission arrangements?
- If the Authority did not follow its own rules, was this deliberately or by mistake?
- If the rules had not been followed and the child would have been offered a place at the school, then the appeal could succeed. The appellant/s may submit new information and evidence to verify their claim that arrangements had not been properly followed.
- Did the Authority act "unreasonably"? The words "reasonable" and "unreasonable" are legal test words. For the decision to be "unreasonable" it must be completely perverse/illogical or not based on the facts of the case so far as is relevant to the admission at the time the appellant lodged the application form. The allocation of an alternative school is NOT part of the process when deciding places at a chosen school. Therefore the distance of the allocated school to an appellants home is NOT something that could be considered as "unreasonable" when taking the decision into account.

Only information available to the Authority at the time the application was considered can be taken into account, but appellants may present new evidence to substantiate their case. Information or events relating to circumstances arising after appellants submitted the original application cannot be taken into consideration. If the Panel believes that the appeal does meet one of the four facts above, it must then consider if the provision of education would be prejudiced at the School if the appeal were to be successful.