**All applicants must complete SECTION ONE & SECTION THREE.**

**Applicants wishing to apply for a Faith based place should additionally complete SECTION TWO**

***Your application to Alma Primary cannot be considered unless the Common Application Form (CAF) has been completed via your local authority***

**SECTION ONE**

* 1. **Child’s Details (**Please use **black ink** and **BLOCK CAPITALS**)

**Child’s First Name(s) Child’s Last Name**

**Child’s Date of Birth (DD/MM/YYYY)**

 **Boy Girl**

 / /

**Child’s Home Address** *(If the child’s parents are separated and the child lives with both parents, but at different times of the week, the child’s address should be taken as the address at which they live for the larger part of the week.)*

* 1. **Parent/Carer Details**

Please enter details of ONE person with parental responsibility for the child and indicate their relationship to the child.

**Title** (please tick)

**Mr Mrs Miss Ms Other**

**First Name Surname**

**Home Phone No Mobile Phone No**

**Email Address**

**Relationship to child** (please tick)

**Mother Father Step Foster Other**

 **Parent Parent**

**Are you caring for a child who is not a close relative? Yes No**

If ‘Yes’ you must notify the Referral and Assessment Duty Team of your private

fostering arrangement on 020 8359 4066

**1.3 Additional Information**

**Please give details of any siblings at Alma Primary**

**Sibling Name Sibling Class**

**Are you a member of staff?**

**Yes Yes No**

**Does your child have a Statement of Educational Needs that names the school in the statement?**

**Yes**

If yes, do NOT complete this form. Please contact your SEN performance team for your Borough

**No**

**Is your child a looked after, previously looked after or internationally adopted previously looked after, child?**

**Yes**

If yes, please attach relevant information which confirming the legal status of the child. The letter should also include the reasons for the preference for this school

**No**

**Are there social or medical grounds on which the School is particularly appropriate for your child?**

**Yes**

If yes, please provide a letter from an appropriate professional confirming this is the case

**No**

**Is your child a recipient of funding under the Early Years Pupil Premium (EYPPP)?**

**Yes**

If yes, please provide a letter from your current pre-school setting which confirms this is the case

**No**

**SECTION TWO**

**Only complete this section if you are applying for a FAITH-based place.** Please complete only **ONE** of A, B, C or D below. **All the parts below, A to D, are of equal weight.**

In all cases evidence supplied or declarations made must be done by authorised persons. Alma Primary reserves the right to check for accuracy of information given.

1. **Have you and your child attended at least seven Synagogue services in the last 12 months?**

**Yes No**

If yes, please EITHER:

Provide a letter, on their letterhead, from each Synagogue you have attended, confirming the dates of attendance in the last 12 months ending the date of your application

**OR:**

Have the declaration below signed:

I, confirm that, to the best of my knowledge, the information

 **(Name of Rabbi/authorised officer)**

in part A is correct.

**Signed**  **Date**

**Synagogue Name Synagogue Phone No**

**and Address**

1. **Has your child been enrolled in formal Jewish Education (either at nursery, pre-school or Cheder) for at least six months in the last 12 months?**

**Yes No**

If yes, please EITHER:

Provide a letter, on their letterhead, from the nursery or pre-school that your child attends, confirming the name of the school, dates of enrolment and signed by the appropriate authorised representative

**OR:**

Have the declaration below signed:

I, confirm that, to the best of my knowledge, the information

 **(Authorised nursery/pre-school/Cheder representative)**

in part B is correct.

**Signed**  **Date**

**Nursery Name Nursery Phone No (nursery/pre-school/Cheder)**

**and Address**

**(nursery/pre-school/Cheder)**

1. **Have you been regularly involved as a volunteer in a Jewish communal, charitable or welfare activity for at least a year in the last two years?**

**Yes No**

If yes, please EITHER:

Provide a letter, on their letterhead, from the organisation, confirming the name of the parent involved in volunteer activity and the dates of involvement, signed by an authorised representative

**OR:**

Have the declaration below signed:

**I**, confirm that, to the best of my knowledge, the information

 **(Senior/authorised staff member)**

in part C is correct.

**Signed**  **Date**

**Organisation Phone No**

**Name and Address**

1. Have you been involved, on at least seven occurrences in the last year, either in organised Jewish learning or organised Jewish community activities? This should not include any learning or activities attended as part of paid employment.

**Yes No**

If YES, please provide a letter for each activity from the relevant organisation(s) on their letterhead and signed by a senior member of the Organisation’s professional staff team, stating which parent was involved and how often

Activities could include (but are not limited to):

* Synagogues: any courses or one-off learning or cultural events
* Jewish Book Week: attending a session(s)
* London Jewish Cultural Centre: attending any of their courses or 1-off events
* SpiroArk: attending any of their courses or 1-off events
* London School of Jewish Studies: attending any of their courses or 1-off events
* Limmud: attending the Limmud Conference, LimmudFest, or any of the regional Day Limmud events
* JW3 for London: attending any of their 1-off events
* Social Action organisations – attending events run by or volunteering for any such organisation including (but not limited to) Jewish Council for Racial Equality, Tzedek, Gefiltefest, Mitzvah Day, New Israel Fund, Rene Cassin

**SECTION THREE**

**3.1 Declaration and Signature of Parent/Carer**

* I certify that I am the person with parental responsibility for the child named in Section 1
* I hereby declare that to the best of my knowledge and belief, the information I have given on this form is correct and I agree to notify Alma Primary of any changes to this information
* I understand that any false or deliberately misleading information on this form and/or supporting documents may render this application invalid, or lead to the offer of a school place being withdrawn

**Signature of Parent/Carer Date**

**3.2 Fair Processing and Sharing Information**

The information you have provided will be used in line with the provisions of the Data Protection Act 1998.

Alma Primary Ltd (company number 7958546) will use the information you provide for the purpose of determining its in-year admissions. It will treat this information as confidential, will keep it secure, and will destroy it securely when it is no longer needed, complying with the Data Protection Act 1998. Where necessary, it may share this information with other bodies responsible for administering services to children and young people, including:

* other admissions authorities to ensure that parents have provided consistent information and do not hold onto more than one school place; and
* other public authorities investigating allegations of fraud, criminal offences or child protection.

Please complete and scan this form, together with any supporting letters or documents to: admissions@almaprimary.org

**Or**

send them to:

**Alma Primary, Friern Barnet Lane, N20 0LP**

For any queries please contact us on 020 8343 9988